TITLE II RESOURCES AND FAQ's

HELPFUL LINKS

- ➢ Corrections Standards Authority: www.csa.ca.gov
- ➢ Corrections Standards Authority Grant Administration and Audit Guide: http://www.cdcr.ca.gov/DivisionsBoards/CSA/docs/JJDP_Audit_Guide_Revised_7_05.doc
- ➢ Corrections Standards Authority Staff Assignments: http://www.cdcr.ca.gov/DivisionsBoards/CSA/program_staff_assignments.htm
- ➢ California Chief Probation Officers: http://www.cpoc.org/
- ➢ Title II Legislation: http://ojjdp.ncjrs.org/about/jjdpa2002titlev.pdf
- ➢ Model Program Information: http://www.dsgonline.com/mpg2.5/mpg_index.htm
- ➢ OJJDP DMC Information: http://ojjdp.ncjrs.gov/dmc/index.html
- ➢ Enterprise Zones: http://www.hcd.ca.gov/fa/cdbg/ez/.

FREQUENTLY ASKED QUESTIONS

ADMINISTRATIVE

1.   Is a Letter of Intent required prior to submitting the application?
      No. A Letter of Intent is not required as part of the Title II application process.

2.   Are there any successful 'sample' applications available for review?
      No. This is the first year the Corrections Standards Authority has administered the Title II Request-for-Proposals (RFP) process. However, a description of currently funded Title II projects is available on our website at http://www.cdcr.ca.gov/DivisionsBoards/CSA/title_2_programs_7_05.htm

3.   Are there a predetermined number of grants to be awarded?
      No. The number of grants awarded will depend on the ranking of proposals by the Review Committee and the amount of funds sought by applicants. Awards will continue to be granted until funds are depleted.

4.   Will all the Title II funds available be disbursed during this grant funding cycle regardless of the amount of applicants?
      Yes. It is likely that all available Title II funding will be disbursed through this RFP process.

5. Can there be more than one implementing agency?
    No. Although collaboration among various agencies is highly recommended, an applicant may only designate one entity as the implementing agency on each application.

6. Can previous Title II grantees apply for the new 2006-2009 Title II grant cycle?
    Yes, only if a "new" component addressing one of the five eligible program purpose areas is added to the existing project. Funding resultant from this RFP may only be expended on the "new" project component.

7. If a currently funded Title II grantee were to propose implementation of the same program in a different location, with different staff, and a new target population of youth, would they be eligible?
    No. This example lends itself toward program replication and not implementation of a "new project component" as referenced above and as described in the grant eligibility section of the RFP. Please note that Title II funds are intended for use as "seed money".

8. Can current Title V or JABG grantees apply for the new 2006-2009 Title II grant cycle?
    Yes, provided the project meets all requirements included in the Title II Formula Grants Program RFP.

9. When is the city, county, or Community Based Organizations (CBO) resolution due to CSA?
    A governing board resolution must be on file with CSA prior to finalization of the grant award agreement/contract. It is imperative that awarded applicants obtain their resolution in a timely fashion, so as not to delay contract completion or disbursement of funds.

10. Is the location of my program in an enterprise zone?
    To determine if an area is located within an enterprise zone, visit the following site: http://www.hcd.ca.gov/fa/cdbg/ez/. Once on this site, follow the link under Contacts, entitled "California Association of Enterprise Zones". On the left hand side menu click the link to "Map of CA Zones." Should you have questions or require additional information, please see the link entitled "Contact CAEZ" on the California Association of Enterprise Zones website.

11. What is a Unit of Local Government (ULG)?
    A ULG is defined as a city, county, or federally recognized tribal government.

12. Can the same agency/city/county propose multiple projects?
    Yes. Please keep in mind that multiple proposed projects may not necessarily increase an applicant's probability for funding. It is

recommended that applicants assess their juvenile justice system for gaps in services; identify areas for improvement; prioritize youth and community needs; and then submit complete proposals.

13. Can funds be used for parent services?
Title II funding should be focused on direct services for youth; however, family services identified as an integral part of project design and activities are acceptable.

14. Is a new resolution required for each year of funding?
It is recommended that a new resolution be provided each year of the three-year cycle. Obtaining a new resolution each year provides opportunity for grantees to update their governing boards regarding project progress. Submission of a three-year resolution may be allowed on a case-by-case basis.

15. Will this funding opportunity be available next year?
No. Funds are awarded on a three-year cycle (depending on continued appropriation of funds by Congress and project effectiveness). It is likely this funding will be available again in 2010.

16. Can you submit the application on-line?
No.

17. Will geographic preference be given to the proposals?
No. Proposals will be based on individual merit and ranked accordingly.

18. What are the preferred resources for the DMC training?
The RFP outlines the DMC training requirements and further explains that CSA will facilitate a "Train the Trainer" session in Sacramento. It is then expected that the trained personnel will provide the training in their communities.

19. Is there an appeals process in place for unsuccessful applicants?
Yes. Unsuccessful applicants may only appeal the process by which grants were awarded.

20. Is feedback given to unsuccessful applicants?
Yes. Upon request, CSA staff may provide the applicant with their respective rating sheet.

21. Will the workshop registration list be made public?
The registration lists will be emailed to all participants that provided their email address at the workshops.

22. How many CBO vs ULG are currently funded?

Currently there are 13 CBOs and 20 ULGs funded with Title II funds.

23. Is the possibility of funding, up to $7 million, available each year?
Yes. This amount is anticipated provided Congress appropriates future funding and projects demonstrate effectiveness.

24. Will technical assistance be provided?
Yes. CSA staff is available via phone and in person for technical assistance. Please see the RFP for staff contact information.

25. Is it acceptable to address needs of youth who may reside in other systems, such as foster care?
Yes.

26. What is the age of the target group?
Depending on project design, youth under the age of 18 may be considered part of an applicant's target group.

27. Can mental health services be proactive?
Yes. Refer to the Mental Health Program purpose area for more information.

28. Does the Office of Juvenile Delinquency and Prevention approve the final awards?
No. The CSA board will announce final awards at its January 2007 meeting.

29. Are MOU's and/or contracts with community partners required to be submitted with the application which is due October 17, 2006?
No. Documents such as these will be reviewed during the annual site monitoring visits conducted by CSA staff.

30. What are the expectations for sustainability?
Title II Formula Grant funding is considered "seed money". It is expected that the Title II program be sustained with local funds or other resources once Title II grant funding is exhausted.

31. What is the definition of Prevention?
Prevention as defined by OJJDP, includes those efforts that support youth that are "at-risk" of becoming involved in delinquent behavior and helps prevent a juvenile from entering the juvenile justice system as a delinquent. Prevention includes arbitration, diversionary or mediation programs, and community service work or other treatment available subsequent to a child committing a delinquent act.

32. What is the definition of Intervention?

As identified by OJJDP, intervention includes programs or services that are intended to disrupt the delinquency process and prevent a youth from penetrating further into the juvenile justice system

BUDGET

1. Is there a match requirement?
    No.

2. Is there a minimum or maximum on the amount of funds we can request?
    The CSA has placed a $500,000 cap on the amount of funds an applicant may request. The grant funds requested must be reasonable and appropriate given the nature and scope of the project.

3. Is the $500,000 per year cap for the entirety of the three-year cycle?
    Yes.

4. Is carryover of unexpended funds allowed from year one to two, and so on?
    No. Grantees should carefully plan their project budget for the year. As indicated in the Juvenile Justice and Delinquency Prevention (JJDP) Act, any unallocated funds available at the end of the fiscal year will be distributed in a manner equitable and consistent with the JJDP Act.

5. Is a new budget submitted each year?
    Yes. However, the amount of the allocation per year will not change.

6. Can projects budget for audit cost?
    Federal guidelines allow grant recipients receiving $500,000 or more in Federal funds (from all sources including pass-through sub-awards) in a fiscal year (12- month turnaround reporting period) to use their federal juvenile justice grant funds to pay for the cost of the audit. Grantees falling below the $500,000 threshold must use non-federal funds to pay for audit costs. For more information, please review the federal Financial Guide 2005 at http://www.ojp.usdoj.gov/FinGuide/part3chap19.htm.

DATA/PROGRAM PURPOSE AREA (PPA)/SUSTAINABILITY

1. Will projects be required to report on all state and federal performance measures?

No. Successful applicants will be required to report only on those state and federal performance measures indicated for the Program Purpose Area they plan to address.

2. In the "Outcome Performance Measures" for Gender Specific, After Care and Re-entry, and Gangs, one of the outcome definitions in each, states "Select as many as apply from A-C". Where is the information for A-C located?
    Please see our website for an addendum to each of the program purpose area measures mentioned above: http://www.cdcr.ca.gov/DivisionsBoards/CSA/docs/TitleII_2006_Amended_Program_purpose_areas.pdf These sections were added to the program purpose areas of the original RFP.

3. How does a project that fits more than one Program Purpose Area (PPA) decide which purpose area is most appropriate for this RFP?
    The project must address at least one of the five program purpose areas defined in the RFP. Applicants are encouraged to select the PPA that best represents the total project.

4. How were the five program purpose areas determined?
    The Program Purpose Areas were developed through analysis of the juvenile delinquency data reported annually to the California Department of Justice. An assessment of the statewide network of service delivery, as well as statewide analysis of technical assistance requests from local jurisdictions was conducted. Finally, State Advisory Group members were surveyed for input regarding statewide priorities for California.

5. Can youth returning from placement be served under the aftercare program purpose area?
    Yes. Provided youth were placed outside of the home (regardless of setting), they may be included in aftercare services.

6. In the Outcome Performance Measures for the Gang PPA, can the applicant choose which specific gang crimes are to be included?
    Yes. It is the applicant's responsibility to determine gang involved offenses as this may be interpreted differently in the multiple jurisdictions.

7. Is substance abuse prevention possible?
    Yes. See the Substance Abuse PPA attached to the RFP.

8. Does CSA have a MIS system in place or planned for data submission?
    No. At this time it is expected that each project will collect and submit data via quarterly progress report forms.

9.   Within the outcome measures, does the number and percent of youth committed to a secure facility include extensions of probation?
No. This measure refers to youth committed to a secure facility.

10.   Relative to outcome measures, does secure housing also include secure detention by mental health.
Yes.

11.   Regarding the addendum to the outcomes, do we select one or all of the listed measures (A, B, & C)?
Selection of at least one item from A-C is required.

12   If some outputs or outcomes do not apply depending on our target group how should we proceed with reporting data?
It is the responsibility of the applicant to develop a plan that describes how the outcome and output data measures will be collected. It is expected that a project is developed in such a way that allows collection of mandated state and federal data.